

**PALMER TOWNSHIP  
NORTHAMPTON COUNTY, PENNSYLVANIA  
RESOLUTION #2023 - 33**

**ESTABLISHING A FEE SCHEDULE OF PLANNING, ZONING,  
BUILDING AND OTHER FEES FOR CALENDAR YEAR 2024**

**WHEREAS**, the Board of Supervisors of Palmer Township, Northampton County has determined it necessary to collect certain fees for directly rendered services and does hereby establish a Fee Schedule as attached hereto; and,

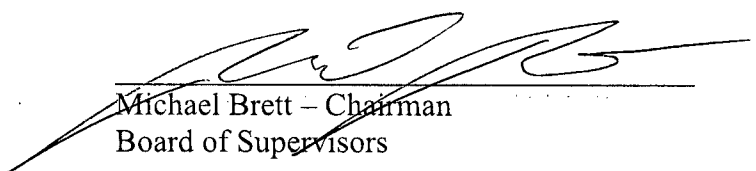
**WHEREAS**, it is necessary that an appropriate Fee Schedule be established sufficient to defray all expenses that may be incurred by the Township in connection with consideration of the various applications and permits; and,

**WHEREAS**, the Palmer Township Board of Supervisors annually reviews and amends this fee schedule as necessary.


**NOW THEREFORE**, be it so Resolved, by the Palmer Township Board of Supervisors that the attached fee schedule be set forth to take effect January 2, 2024.

**SO RESOLVED AND ENACTED**, this 18<sup>th</sup> day of December, 2023.

Palmer Township

  
\_\_\_\_\_  
Michael Brett – Chairman  
Board of Supervisors

Attest:

  
\_\_\_\_\_  
Robert A. Williams  
Township Manager/Secretary



## TOWNSHIP OF PALMER • NORTHAMPTON COUNTY, PA

Municipal Building, 3 Weller Place, Palmer, PA 18045-1975, Tel. 610-253-7191, Fax 610-253-9957  
Website: palmertwp.com

### FEE SCHEDULE

Effective: 01/02/2024

Construction Code/Permit Fees	Fee
Accessory structure permit (sheds, detached garages, etc)	
0 to 100 sq. ft.	\$35.00
101 to 1,000 sq. ft.	\$60.00
Blasting permit*	\$100.00
*Must provide copy of State permit	
Building permit (residential)	
New construction, additions, and decks over 30" high	\$0.35 per sq. ft.
Unfinished basements, attached garages	\$0.30 per sq. ft.
Certificate of Occupancy	
New principal use	\$60.00
Additions or renovations to principal use	\$10.00
Pennsylvania UCC surcharge	\$4.50
Commercial plan review fee	
<i>Construction trailer permit</i>	\$200.00
Curb construction permit	\$35.00
Engineering fee	\$5.00 per lineal ft.
Demolition permit	\$100.00
Digital sign inspection fee	\$1,000.00 per year
Earth moving permit*	\$100.00
*Must provide Conservation District documentation	
Electrical permit	\$35.00
Fence permit	
Under 32 linear ft.	\$35.00
32 linear ft. and over	\$60.00
Fire code permit (construction or operational)	\$50.00
Fire inspection fee	
0 to 2,500 sq. ft.	\$50.00
2,501 to 20,000 sq. ft.	\$100.00
20,001 to 50,000 sq. ft.	\$150.00
50,001 sq. ft. and over	\$200.00
2 or more re-inspections	\$50.00
Floodplain development permit	\$100.00
Interior alteration permit	
Under 500 sq. ft.	\$75.00
500 sq. ft. and over	\$150.00
Mechanical permit	\$60.00
Miscellaneous permit	\$60.00
Paving permit – driveways, parking lots *	
Residential (new and resurfacing)	\$35.00
Commercial (new and resurfacing)	\$100.00
*Over 3,000 sq. ft. requires stormwater review	

Plumbing permit	\$60.00
Pool permit*	
Above-ground	\$150.00
Temporary	\$35.00
Inground	\$250.00
Spa/hot tub	\$75.00
*All pools also require an electrical permit	
Reinspection fee - all permit types (beyond 2)	\$60.00
Replacement window permit	\$35.00
Residential plan review fee	
New construction, additions 1000 sq. ft. and over	\$60.00
Additions under 1000 sq. ft.	\$35.00
Road opening permit	
Inspection fee	\$50.00
Roofing/siding permit	
Under 10 square	\$35.00
10 square and over	\$60.00
Sanitary sewer tapping fee	Reference Resolution 2023-15
Septic system permit	
New/replacement installation	\$1,200.00
Repairs	\$600.00
Cleaning and pumping	\$20.00
Sewer connection permit	
Customer facilities fee	\$115.00
Repairs	\$50.00
Sewer lateral inspection fee	\$500.00
Sign permit	
New sign	\$100.00 per sign
Replacement sign (same size or lettering)	\$60.00 per sign
Temporary sign, banner (Up to 14 days)	\$35.00
Mobile sign	\$150.00
Digital or electronic message sign	\$150.00
Static billboard	\$250.00
Digital billboard	\$500.00
Street/sidewalk construction permit	\$60.00
Zoning permit	
New construction	
Residential	\$60.00
Patios, decks under 30"	\$35.00
Non-residential	\$100.00 or 0.001 times value, whichever is greater
Change of use/occupancy	\$100.00
Home occupation use	\$35.00
Temporary storage unit	\$60.00

*\*Compliance Penalty Fee - In the event that a landowner or tenant begins construction activities without receiving the required permits, the permit fee shall be 200% of the applicable permit fee for the construction, use, or activity which commenced without permit.*

<b>Planning &amp; Development Fees</b>	<b>Fee</b>
Building Code Board of Appeals application fee	\$750.00
Zoning Hearing Board application fees	
Special exception – single-family residential	\$750.00
Special exception – all other	\$1,000.00
Variance – single-family residential	\$750.00
Variance – all other	\$1,000.00
Hearing continuance fee	
Single-family residential	\$250.00
All others	\$1,000.00
Interpretation of ordinance	\$1,000.00
Enforcement notice appeal	\$1,000.00
Curative amendment/validity challenge	\$5,000.00
Transcription of hearing	Actual Cost
Zoning certification letter	\$50.00
<i>Zoning consultation fee</i>	\$50.00
Subdivision/land development application fees	
Lot line adjustment/consolidation plan	\$500.00
Sketch plan	\$500.00
Minor subdivision plan	\$500.00
Preliminary major subdivision plan	\$1,000.00
Final major subdivision plan	\$1,000.00
<i>Land development plan</i>	\$1,250.00
Site plan	\$500.00
<i>Plan resubmission fee</i>	50% of initial fee
Conditional use request	\$1,000.00
Rezoning request	\$1,500.00
Zoning text amendment	\$1,500.00
<i>Hearing continuance fee</i>	\$250.00
<i>SALDO Waiver</i>	\$100.00
Recreation fee (in lieu of improvements)	
Residential	\$1,500.00 per dwelling unit
Non-residential	\$3,500.00 per acre
Sanitary sewer extension application fee	
1 to 25 lots	\$1,000.00
26 or more lots	\$5,000.00
Sanitary sewer planning module review fee	\$500.00

**Stormwater Management Fees****Fee**

Minor storm water management permit application

\$172.00

Major storm water management permit application

\$450.00

*a. For a modification to an existing stormwater management system approved under Chapter 158 that does not add any new impervious area, the application and administration fee shall be paid based on how the original application was filed.*

*b. The applicant shall also reimburse the Township for costs that the Township has incurred by the Township Engineer, Township Solicitor, and/or other professional consultant(s) that the Township, in its sole discretion, deems necessary in order to adequately and properly administer the requirements of Chapter 158 and report the findings to the Township.*

*c. The applicant shall also provide the Township with an escrow fee equal to the estimated cost that the Township determines it is likely to incur by having the Township's Engineer, Solicitor and/or professional consultant(s) review the plan. The applicant is required to reimburse the Township for these costs as described in Chapter 158. After the applicant has reimbursed the Township for cost incurred, the Township shall return the escrow fee.*

<b>Escrow Account Initial Deposits</b>	<b>Fee</b>
Subdivision and land development review escrow	
Pre-submission meeting	\$2,500.00
Lot line adjustment	\$5,000.00
Sketch plan	\$5,000.00
Site plan	\$10,000.00
Minor subdivision	\$10,000.00
Preliminary or final major subdivision	\$5,000.00 + \$1,000.00 per lot or unit, \$50,000 Max
Land development	\$5,000.00 + \$1,000.00 per acre, \$50,000 Max
Subdivision and land development construction escrow (including sewer extension)	5% of improvements estimate, \$5,000.00 minimum, \$50,000.00 maximum
Miscellaneous engineering review escrow (Storm water, grading, floodplain, retaining wall, street repair, utility repair, geotechnical, etc.)	\$5,000.00
Sewer lateral construction escrow (Township installation from main sewer line to property line)	\$13,500.00
<i>Escrow Administration fee</i>	2% per invoice

<b>Documents &amp; Publications</b>	<b>Fee</b>
Open Records requests/duplications	
8.5" x 11" up to 11" x 17"	\$0.25 per page per side
Greater than 11" x 17"	\$5.00 per page
Electronic media	Actual Cost
Postage	Actual Cost
Certification of copies	\$1.00 per request
Plans and ordinances	
Zoning ordinance and map	\$30.00
Zoning map only	\$5.00
Subdivision and land development ordinance	\$20.00
Comprehensive plan	\$15.00
Other maps or plans	\$5.00
Standard specification manuals	
<i>Township Specifications</i>	\$20.00
Sanitary sewer extensions	\$40.00
Pressure wastewater sewer and grinder pumps	\$15.00
Fire reports – non-criminal investigation reports	
Residential properties	\$75.00
Commercial properties	\$100.00
All other (i.e. accident reports)	\$50.00
Police reports	
Accident report	\$15.00
Incident report	\$0.25 per page per side
<i>Sewer certification</i>	\$20.00
<i>Trash certification</i>	\$20.00

<b>Licenses/Miscellaneous Fees</b>		<b>Fee</b>
Bounced check/deposited item return fee		\$35.00
Business license		\$30.00 per year
Dog pound fee		
Pick-up fee		\$50.00
Holding fee		\$25.00 per day
Easement agreement*		\$150.00
*Includes County recording fees		
Foreclosed property registration fee		\$200.00 per year
Funeral escort Fee		\$25.00 per escort
Knox Box fee		\$25.00
Liquor license transfer request		\$2,000.00
Moving permit		\$5.00
Pathfinder sign rental		
Initial registration - 6" x 24" sign		\$100.00
Initial registration - 6" x 36" sign		\$100.00
Annual permit		\$30.00
Peddler's license		
Per day		\$25.00
Per month		\$100.00
Per year		\$750.00
Police Department employment application fee		\$25.00
Plumber's license		
Master plumber		\$50.00
Journeyman		\$30.00
Apprentice		\$15.00
<b>Utility Charges</b>		<b>Fee</b>
Sewer rates		
Unmetered water service		\$105.00
Metered water service		
a) Minimum (5 units)		\$35.00
b) First 100 units		\$5.50 per unit
c) Next 900 units		\$3.88 per unit
d) Over 1,000 units		\$3.13 per unit
Water diversion meter*		\$180.00
* Requires plumbing permit and associated fees		
Fat, oil and grease violations/remediation		
Video inspection unit/mainline and/or lateral with crew		\$410.00 per hour
Jet flushing unit/mainline and/or lateral with crew		\$400.00 per hour
Vacuum collection with crew and disposal at an approved DEP facility		\$400.00 per hour plus disposal costs
<b>Waste &amp; Recycling Charges</b>		<b>Fee</b>
Yard waste drop off fee - RESIDENTIAL		
Car trunk		\$5.00
Pickup or small utility trailer (Smaller than or equal to 8' x 8') each		\$12.00
Large trailer (larger than 8' x 8' or tandem axle)		\$30.00
Non-commercial stake body truck		\$30.00
Non-commercial small dump truck		\$30.00
Yard waste drop off fee - COMMERCIAL		
Commercial large trailer (larger than 8' x 8' or tandem axle)		\$60.00
Commercial stake body truck		\$60.00
Commercial small dump truck		\$60.00
Waste/recycling cart replacement		\$250.00

Facility Rentals	Fee
Fairview Park Pavilion	
Residents	\$75.00
Non-Residents	\$150.00
Penn Pump Park Pavilion*	
Residents	\$100.00
Non-Residents	\$200.00
*Pavilion permit not to exceed 150 people	
Penn Pump Park Picnic Permit*	
Residents	\$50.00
Non-Residents	\$100.00
*Picnic Permit not to exceed 50 people	
Briarcliff Park Pavilion	
Residents	\$75.00
Non-Residents	\$150.00
Riverview Park Pavilion	
Residents	\$100.00
Non-Residents	\$175.00
Mill Race Park Pavilion	
Residents	\$75.00
Non-Residents	\$150.00
BIP Pavilion at the Charles Chrin Community Center	
Residents	\$75.00
Non-Residents	\$150.00
Charles Chrin Community Center	
Community Room A and B	
Each	
Residents	\$50.00 per hour
Non-Residents	\$60.00 per hour
Combined	
Residents	\$100.00 per hour
Non-Residents	\$120.00 per hour
Multi-Purpose Room	
Half	
Residents	\$50.00 per hour
Non-Residents	\$60.00 per hour
Entire	
Residents	\$100.00 per hour
Non-Residents	\$120.00 per hour
Gymnasium	
Gymnasium Rental	\$55.00 per hour
Special events	Variable
Kitchen/dining room	\$15.00 per hour
Turf field	\$150.00 per hour
Athletic Fields	\$50.00 per hour



<b>Parking Fines</b>	<b>Fee</b>
Prohibited parking	\$20.00
Fire Zone	\$25.00
15' of fire hydrant	\$20.00
15' of intersection	\$20.00
30' of stop or yield signs	\$20.00
On sidewalk	\$25.00
On a crosswalk	\$20.00
Blocking a driveway	\$50.00
Blocking a fire house	\$50.00
Facing against traffic	\$20.00
Blocking snow removal equipment	\$20.00
Parked on school property	\$20.00
Handicapped zone	\$75.00
Not inspected	\$25.00
Not registered	\$25.00
Posted no parking	\$20.00
Private property	\$50.00
Unhitched trailer	\$20.00
For sale or repair	\$20.00
Double parking	\$20.00
Parked over 72 hours	\$20.00
Snow emergency route	\$25.00

<b>Fire Recovery Fee Schedule</b>	<b>Fee</b>
<b>Apparatus Charges</b>	
Engine	\$350.00 per hour
Rescue	\$300.00 per hour
Ariel/ladder	\$400 per hour
Utility/command/support	\$150.00 per hour
<b>Equipment/Service</b>	
SCBA	\$50.00 each
Fire hose per 50 feet	\$25.00
Extinguisher (any size or class)	\$100.00 each
Hand tools	\$15.00 each
Hydraulic rescue tools	\$200.00 each
Hazardous material absorbent booms	\$20.00 each
Hazardous material absorbent pads	\$10.00 each
Speedy dry/oil dry	\$35.00 per bag/bucket
Portable pumps	\$30.00 per hour
Power tools	\$50.00 per hour
Salvage covers	\$35.00 each
Debris cleanup	\$250.00
Flares	\$8.00 each
Ventilation fans	\$50.00 each
Thermal imaging camera	\$100.00 each
Foam	\$60.00 per gallon
<b>Cribbing</b>	
Passenger vehicle	\$100.00 each
Class B vehicle	\$200.00
Class A vehicle truck	\$500.00
Stabilization struts	\$50.00 per use
Extrication w/ hydraulic tools	\$1,500.00 per patient
Fire line tape	\$0.25 per foot