

**PALMER TOWNSHIP  
SKETCH PLAN  
DEVELOPMENT CHECKLIST AND LIST OF SUBMITTAL REQUIREMENTS**

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Daytime Phone No.: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Insert "NA" in the "Not Submitted" column if not applicable. Insert "W" in the "Not Submitted" column if a waiver is requested from the requirement.

<b>Submitted</b>	<b>Not Submitted*</b>
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A. GENERIC SUBMISSION ITEMS:

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Township application fees/review fee(s)/escrow.             |
| _____ | _____ | 2. 15 print copies of the complete sketch plans                |
| _____ | _____ | 3. 2 copies of this sketch plan checklist.                     |
| _____ | _____ | 4. 2 copies of the completed application.                      |
| _____ | _____ | 5. 1 digital copy of the complete sketch plans and above items |

B. DRAFTING REQUIREMENTS: All information shall be legibly and approximately presented.

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Plans prepared on a standard-sized sheet (such as 11 x 17 or 36 x 48 inches). |
| _____ | _____ | 2. Differentiation between existing and proposed features.                       |
| _____ | _____ | 3. Words "Sketch Plan" and sheet title (such as "Layout Plan") on each sheet.    |
| _____ | _____ | 4. Plans drawn to scale of 1-inch equals 100 feet or larger.                     |

**Submitted**                      **Not  
Submitted**

C. GENERAL INFORMATION:

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Preliminary name of project (may be owner's name)   |
| _____ | _____ | 2. Land uses of adjacent lots and any zoning district boundaries in the area.  |
| _____ | _____ | 3. Name and address of person responsible for the preparation of the plans and the date of completion of the plans and any subsequent revision dates.  |
| _____ | _____ | 4. North arrow, graphic scale, written scale.  |
| _____ | _____ | 5. Location map showing the general location of the project in relation to adjacent lots, streets, and waterways (such as from the Township Zoning Map or USGS map, as a scale no smaller than one-inch equals 2,000 feet) |

D. NATURAL FEATURES:

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. General topographical contours (from maps available from the USGS)   |
| _____ | _____ | 2. Approximate areas of slopes of 15% or greater (from maps available from the County Soil Survey or the USGS)  |
| _____ | _____ | 3. Approximate locations of any potential wetlands (may be based upon hydric soils from County Soil Survey)   |
| _____ | _____ | 4. Approximate location of any areas within the 100-year floodplain (from Federal Insurance Administration map).  |
| _____ | _____ | 5. Approximate locations of trees of greater than 18 inches trunk diameter measured at a height of 4.5 feet above the surrounding average ground level. |

<b>Submitted</b>	<b>Not Submitted</b>
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E. MAN-MADE FEATURES (with existing features graphically differentiated from proposed features):

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1. Property boundaries (may be obtained from County Tax Map)  |
| _____ | _____ | 2. If required by Article X of SALDO, whether the applicant proposes to dedicate common open space or fees in lieu of land, and the proposed locations of any such open space. (if none proposed, place a "W" in the "Not Submitted" column). |
| _____ | _____ | 3. Description of general methods of providing water and sewer service, with sufficient information to show the general feasibility of providing any central water and central sewage service (such as proximity of existing lines).          |

F. PROPOSED LAYOUT:

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. Approximate acres of entire tract   |
| _____ | _____ | 2. Number of lots and types of dwelling units (if residential).  |
| _____ | _____ | 3. Zoning district and major applicable requirements (such as minimum lot area)  |
| _____ | _____ | 4. Approximate proposed building locations (if known) and proposed types of uses.  |
| _____ | _____ | 5. Proposed lot and street layout with approximate areas of lots and existing and proposed widths of street rights-of-way and street cartways. |
| _____ | _____ | 6. General provisions for stormwater management (such as approximate location of any detention basin)  |