

**B.I.P. PAVILION RESERVATION**

<b>Group/Organization:</b>	<b>Today's Date:</b>
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<b>Group size to use facility (honest count)</b>	<b>At least:</b>	<b>At Most:</b>
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<b>Date Requested:</b>	<b>Expected Time of Arrival:</b>
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<b>Responsible Individuals – two names requested:</b>	
<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>Phone #:</b>	<b>Phone #:</b>

**(TEAR OFF)**

\$20 fee for residents	<b>FEE</b>
\$30 fee for non-residents	<b>NON-REFUNDABLE!!!!</b>

**YOUR RESPONSIBILITIES**

1. Report damages to facilities occurring before or during use.
2. If any problems arise in your use of the pavilion, call the Police Department – 610-759-2200. They have a copy of the reservation calendar and will assist you.
3. Clean up entire area used by your group by placing all trash in cans provided.
4. **NO ALCOHOLIC BEVERAGES ALLOWED IN THE PAVILION !!**
5. All vehicles must be parked in the parking lots.

**OUR RESPONSIBILITIES**

1. Clean pavilion and park area prior to your use.
2. Inspect park after your use.

**Make NON-REFUNDABLE check payable to Palmer Township**

**Palmer Municipal Building  
Attn: Park Reservations  
3 Weller Place, PO Box 3039  
Palmer, PA 18043  
Telephone: 610-253-7191**

**(TEAR HERE – OFFICIAL USE ONLY)**

**Name \_\_\_\_\_ Park Reserved**

**Check \_\_\_\_\_ Date Reserved**

**Cash \_\_\_\_\_ Amount Due**

**Credit Card \_\_\_\_\_**