

PALMER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION/GENERAL BUSINESS MEETING
JANUARY 4, 2010

A reorganization/general business meeting of the Palmer Township Board of Supervisors was held on Monday, January 4, 2010 at 7:00 p.m. in the Community Room of the Palmer Library with all Supervisors in attendance: David Colver, Robert Lammi, Michael Mitchell, Ann-Marie Panella and Robert Smith. Also in attendance were the Director of Public Services, Police Chief and Township Solicitor. The Township Manager was absent. Colver convened the meeting and led those present in the Pledge to the Flag.

2. SWEARING IN OF RE-ELECTED OFFICIALS – DAVID COLVER AND ROBERT SMITH

The Honorable Superior Court Judge Panella swore in re-elected Township Supervisors David Colver and Robert Smith to six-year terms.

3. MEETING TURNED OVER TO TEMPORARY CHAIRMAN WHO WILL CALL FOR NOMINATIONS FOR CHAIRMAN

Colver turned the meeting over to Temporary Chairman Robert Lammi who called for nominations for Chairman for the year 2010. On motion by Smith, seconded by Mitchell, David E. Colver was nominated as Chairman for 2010. On motion by Smith, seconded by Mitchell, and agreed by all, nominations for Chairman were closed and David E. Colver was voted in as Chairman for 2010.

4. NEWLY-ELECTED CHAIRMAN WILL CALL FOR NOMINATIONS FOR VICE-CHAIRMAN

Temporary Chairman Lammi then turned the meeting over to re-elected Chairman David E. Colver. Colver then called for nominations for Vice Chairman. On motion by Mitchell, seconded by Panella, Robert A. Lammi was nominated as Vice Chairman for 2010. On motion by Mitchell, seconded by Panella, and agreed by all, nominations for Vice Chairman were closed and Robert A. Lammi was voted in as Vice Chairman for 2010.

5. APPOINT SECRETARY AND TREASURER
INFORMATION

The Township Manager recommends he be appointed as secretary/treasurer.

DISCUSSION

On motion by Lammi, seconded by Mitchell, and agreed by all, the Board appointed Robert Anckaitis, Township Manager, as Secretary/Treasurer for 2010.

6. APPOINT PUBLIC RECORDS OFFICER
INFORMATION

The Township Manager recommends he be appointed as the public records officer.

DISCUSSION

On motion by Panella, seconded by Smith, and agreed by all, the Board appointed Robert Anckaitis, Township Manager, as the township public records officer for 2010.

7. ESTABLISH AMOUNT OF TREASURER'S BOND

INFORMATION

The Board needs to establish the amount of the treasurer's bond for 2010. The current amount is \$3 million.

DISCUSSION

On motion by Smith, seconded by Mitchell, and agreed by all, the Board voted to establish the treasurer bond at \$3 million for 2010.

8. APPROVAL OF DISBURSEMENT OF FUNDS – JANUARY 4, 2010

INFORMATION

The report will be provided at the meeting.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board voted to approve the disbursement of funds for January 4, 2010.

9. APPROVAL OF MINUTES – DECEMBER 29, 2009

DISCUSSION

On motion by Smith, seconded by Panella, and agreed by four, the Board voted to approve the minutes of December 29, 2009. Colver abstained since he was absent at the December 29th meeting.

10. DISCUSSION OF 2010 ASSIGNMENTS

INFORMATION

The Board needs to approve/disapprove the following assignments:

- Planning Liaison – Robert A. Lammi
- Recreation Board Liaison – Robert Smith
- Suburban EMS Liaison – Mike Mitchell
- Palmer Municipal Fire Department – David E. Colver
- Shade Tree Commission Liaison – Ann- Marie Panella
- Environmental Steering Committee Liaison – Robert Lammi

Township Engineer – to appoint J. Scott Pidcock as Township Engineer

Sewage Enforcement Officer – to appoint Ronald Gawlik, Jeffrey Matyus, Scott Beiber, Anthony Tallarida and Ted Bigatel

Township Solicitor – to appoint Charles Bruno as Township Solicitor at a rate of \$140.00 per hour.

Zoning Hearing Board Solicitor – will be appointed by Zoning Hearing Board at a rate of \$130.00 per hour.

Earned Income Tax Collectors – to reappoint Brenda DeLong as Earned Income Tax Collector and Sheri Young and Nancy Mendres as her assistants for the year 2010.

Vacancy Board – to appoint Virginia Rickert to the Vacancy Board. Said Board exists and is used to break a tie if one exists due to a vacancy on the Board of Supervisors.

Township Physician – Coordinated Health Systems, 400 S. Greenwood Avenue, Palmer

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board approved the 2010 assignments as listed above.

11. DISCUSSION TO APPROVE LAFAYETTE AMBASSADOR BANK TO HANDLE ALL TOWNSHIP FUNDS

INFORMATION

The Board needs to approve/disapprove Lafayette Ambassador Bank to handle all Township funds.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to approve Lafayette Ambassador Bank to handle all township funds for 2010.

12. DISCUSSION TO APPOINT ALL SUPERVISORS AS ROAD MASTERS AND SUPERINTENDENTS AT A RATE TO BE DETERMINED BY THE AUDITORS

INFORMATION

The Board must approve/disapprove the appointment of all supervisors as road masters and superintendents at a rate to be determined by the auditors.

DISCUSSION

On motion by Panella, seconded by Mitchell, and agreed by all, the Board voted to appoint all supervisors as road masters and superintendents.

13. DISCUSSION OF REAPPOINTMENTS TO THE PLANNING COMMISSION

INFORMATION

The Board needs to approve/disapprove the reappointment of Virginia Rickert and the appointment of Bob Blanchfield to four-year terms expiring on 12/31/13. The Board needs to

approve/disapprove the appointment of Chris Briglia to a term resigned by Anthony Rizzolino to expire 12/31/10.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board voted to reappoint Virginia Rickert and the appointment of Bob Blanchfield to four-year terms expiring 12/31/13. The Board appointed Chris Briglia to a term resigned by Anthony Rizzolino to expire 12/31/10.

14. DISCUSSION OF REAPPOINTMENT TO THE ZONING HEARING BOARD

INFORMATION

The Board needs to approve/disapprove the reappointment of Cherie Kavanaugh to a three-year term on the Zoning Hearing Board, term to expire 12/31/12.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to reappoint Cherie Kavanaugh to a three-year term on the Zoning Hearing Board, term to expire 12/31/12.

15. DISCUSSION OF REAPPOINTMENT TO THE RECREATION BOARD

INFORMATION

There are currently no candidates to appoint to the open position on the Recreation Board.

DISCUSSION

Colver noted there are no candidates for the open Recreation Board position and no action is required tonight.

16. DISCUSSION OF REAPPOINTMENT TO THE PALMER MUNICIPAL SEWER AUTHORITY

INFORMATION

The Board needs to approve/disapprove the reappointment of Hans Hoeflein to a five-year term on the Palmer Municipal Sewer Authority, term to expire 12/31/14.

DISCUSSION

On motion by Lammi, seconded by Smith, and agreed by all, the Board voted to reappoint Hans Hoeflein to a five-year term on the Palmer Municipal Sewer Authority, term to expire 12/31/14.

17. DISCUSSION OF APPOINTMENT TO THE EASTON AREA JOINT SEWER AUTHORITY

INFORMATION

The Board needs to approve/disapprove the appointment of Robert Lammi to a five-year term on the Easton Area Joint Sewer Authority, term to expire 12/31/14.

DISCUSSION

On motion by Smith, seconded by Panella, and agreed by all, the Board appointed Robert Lammi to a five-year term on the Easton Area Joint Sewer Authority, term to expire 12/31/14.

18. DISCUSSION OF APPOINTMENT OF THE EMERGENCY MANAGEMENT DIRECTOR

INFORMATION

The Board needs to approve/disapprove the reappointment of Delmar Grube as Emergency Management Director for 2010.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board reappointed Delmar Grube as the Emergency Management Director for 2010.

19. DISCUSSION OF THE MEETING DATES AND TIMES FOR THE BOARD OF SUPERVISORS MEETINGS FOR 2010

INFORMATION

The Board needs to approve/disapprove the meeting dates for 2010 as follows: Regular meetings of the Palmer Township Board of Supervisors will be held the first and second Mondays of each month at 7:00 pm prevailing time and also on the fourth Tuesday following the first Monday at 7:00 pm prevailing time during the year 2010. Exceptions will be if a legal holiday observed by the township falls on the same date, the scheduled meeting will be held the next day at the same time. A special budget meeting will be held Thursday, September 2, 2010 at 9:00 a.m. in the Municipal Building Conference Room. All other meetings will be held in the community room of the Palmer Library.

On motion by Smith, seconded by Panella, and agreed by all, the Board approved the 2010 meeting dates as noted above.

20. DISCUSSION OF APPOINTMENT OF VOTING DELEGATE AT 2010 STATE ASSOCIATION ANNUAL CONVENTION

INFORMATION

The Board needs to appoint a voting delegate for the 2010 State Association Annual Convention.

DISCUSSION

On motion by Mitchell, seconded by Panella, and agreed by all, the Board voted to appoint Robert Lammi as the voting delegate at the 2010 State Association Annual Convention.

21. APPOINTMENT OF THE 2010 TOWNSHIP COG DELEGATE AND ALTERNATE

INFORMATION

The Board needs to appoint members of the Board as the 2010 COG delegate and alternate.

DISCUSSION

On motion by Mitchell, seconded by Smith, and agreed by all, the Board appointed Robert Lammi as the 2010 COG delegate and Ann-Marie Panella as the COG alternate.

22. DISCUSSION OF HOLIDAYS

INFORMATION

The Board needs to approve/disapprove the following holidays for 2010:

- New Year's Day –Friday, January 1, 2010
- Good Friday – Friday, April 2
- Memorial Day – Monday, May 31
- 4th of July – Observed Monday, July 5
- Labor Day – Monday, September 6
- Veteran's Day – Thursday, November 11
- Thanksgiving Day – Thursday, November 25
- Day after Thanksgiving Day – Friday, November 26
- Christmas Day – Observed Friday, December 24

2011 Holiday

New Year's Day 2011 – Observed Friday, December 31, 2010

DISCUSSION

On motion by Smith, seconded by Panella, and agreed by all, the Board voted to approve the holidays as listed for the year 2010.

23. PLANNING FEE SCHEDULE

INFORMATION

The Board needs to approve/disapprove the planning fee schedule.

DISCUSSION

Colver thanked the Board for tabling this item from last weeks meeting so he could review the new schedule. Colver said he is fine with the new schedule and the Board agreed.

On motion by Lammi, seconded by Smith, and agreed by all, the Board approved the 2010 planning fee schedule as presented by the Planning Director.

24. PUBLIC COMMENT

None

25. REPORTS

Solicitor

- Bruno noted he had items for the Chairman's signature that were approved at last weeks meeting.
- Bruno said it has been a pleasure serving this Board over the past 11 years and he looks forwarding to continuing to serve Palmer Township.

Police Chief

- Fretz presented a letter to the Board outlining the 2010 recommended increases for police services. On motion by Panella, seconded by Mitchell, and agreed by all, the Board approved the following 2010 fees: Police services for various agencies - \$49.00 per hour; Palmer Park Mall services - \$45.10 per hour; Easton Area School District services - \$36.90 per hour; when services require a police vehicle there will be an additional \$12.00 per hour charge per vehicle.

Supervisors

- Smith wished everyone a Happy New Year and said he is looking forward to his next six year term.
- Lammi said the township website has approximately 100 people visiting the site each day and 53 people are visiting the fire department website each day.
- Colver said it's been a pleasure serving the township for the past 12 years, 11 of those years as Chairman. Colver said he appreciates the confidence of the Board. Colver said he is looking forward to a great 2010.
- Panella congratulated Colver and Smith.
- Mitchell also congratulated Colver and Smith.

On motion by Panella, seconded by Mitchell, and agreed by all, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Robert G. Anckaitis
Township Manager