

PALMER TOWNSHIP SHADE TREE COMMISSION

GENERAL BUSINESS MEETING

3 Weller Place, Municipal Meeting Room, Lower Level

November 6, 2025

6:30 PM

1) CALL TO ORDER

The Palmer Township Shade Tree Commission held a meeting on Tuesday, November 6, 2025, at 6:30 p.m. in the Municipal Building meeting room. The following were in attendance: Shannon Wisniewski, Patrick Romano, Sandi Bush, and David Demopoulos. Also in attendance was Zachary Trexler.

2) APPROVAL OF MEETING MINUTES

2.a) Approval of October Meeting Minutes

Motion: Approved, Moved by Commission Member Patrick Romano, Seconded by Shannon Wisniewski. Passed. 3-0. Commission Members voting Ayes: Patrick Romano, Shannon Wisniewski, and David Demopoulos. Sandi Bush abstained.

3) OLD BUSINESS

a. Newsletter/Community Outreach

Discussion held regarding upcoming Township newsletter content. Topics will include recent street tree planting, the bare root grant program, and advanced promotion of Arbor Day. Use of photos and concise text was emphasized. Draft content will be prepared prior to the December deadline.

b. Grants

The bare root tree program was discussed, including coordination efforts with the Recreation Advisory Commission. Ongoing challenges related to scheduling and quorum were noted. One additional outreach attempt will be made; if unsuccessful, the Commission will proceed directly to the Board of Supervisors for guidance so as not to miss the application opening.

c. Street Tree Program

An update was provided on the street tree mapping project. Approximately two-thirds of the Township has been completed. Discussion included the development of multiple map layers identifying missing street trees. These visuals will support the annual report and public materials.

d. ArcheWild 2024 Tree Planting - Replanting

Discussion was held regarding the ArcheWild 2024 planting and required replants. Members noted that several trees will need to be replaced. Follow-up coordination with ArcheWild is required to confirm locations, timing, and responsibilities for replanting. Staff will continue to obtain updates and next steps.

4) NEW BUSINESS

a. 2026 Meeting Schedule

The Commission anticipated that the Board of Supervisors would meet on January 5, 2026, to confirm the annual schedule. The first Shade Tree Commission meeting for 2026 was tentatively scheduled for January 8th, as the regular first Thursday falls on New Year's Day.

b. Plan Review – Chick-fil-a

The Commission members reviewed the landscape plans for the proposed Chick-fil-A site. The use of Shumard Oak was discussed, and it was noted that this species tends to be avoided due to it being less resistant. The Commission recommended more heat-tolerant trees.

c. Plan Review – Wilson Products

During the review of the Wilson Products site plan, the Commission emphasized strict adherence to planting best practices. A formal recommendation was made that all wire baskets and burlap must be entirely removed during the planting process to ensure long-term tree health. The Commission also requested that any existing trees removed for construction must be replaced.

5) REPORTS

There were no reports.

6) PUBLIC COMMENT

There was no public comment.

7) FOR THE GOOD OF THE ORDER

There was no comment.

8) NEXT MEETING: December 4, 2025

9) ADJOURNMENT

The meeting was adjourned at 8:17 PM. Motion: Adjourn, Moved by Commission Member Patrick Romano, Seconded by Sandi Bush. Passed 4-0. Commission Members voting Ayes: Shannon Wisniewski, Patrick Romano, Sandi Bush, and David Demopoulos.

Respectfully submitted,
Zachary Trexler
Recording Secretary